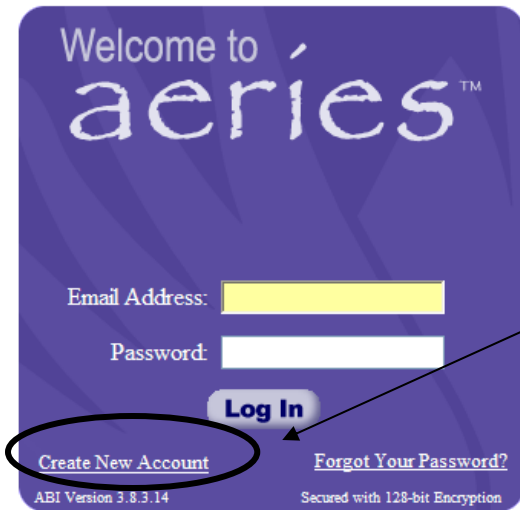


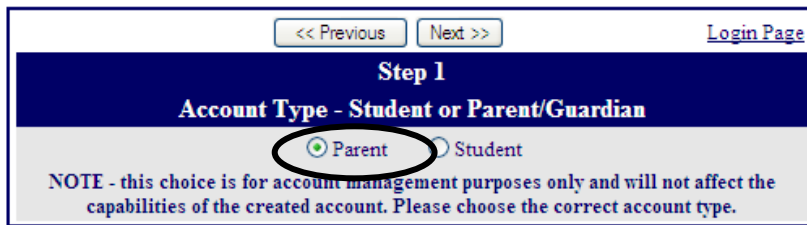
Creating New Accounts on the Los Alamitos USD Parent Portal

Open your Internet browser. Type in the URL Address: parent.losal.org



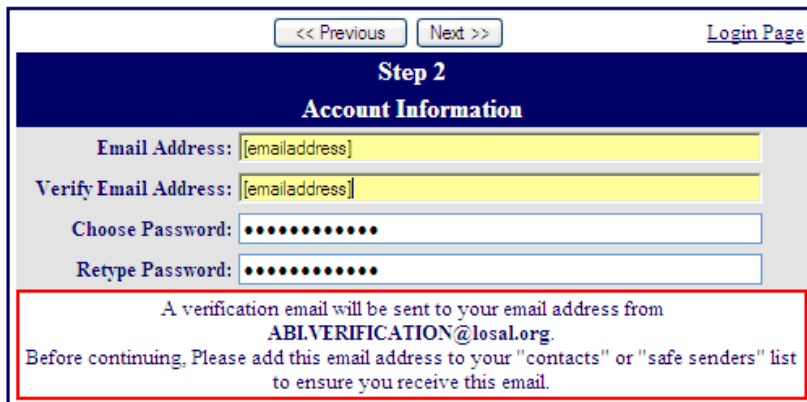
The following log on screen will appear.

Left click on CREATE NEW ACCOUNT located on the bottom.



Parent should have a dot in the circle like the sample to the left. If not left click on the circle next to Parent to insert the dot.

Left click on NEXT.



Type in **your email address**
Re-type **your email address** under Verify Email Address.

Type in a password
Retype that same password under Retype Password.

Left click on Next>>

IMPORTANT: YOU MUST OPEN, READ AND FOLLOW THE INSTRUCTIONS IN YOUR EMAIL IN ORDER TO CONTINUE CREATING YOUR NEW PARENT PORTAL ACCOUNT!



DO NOT left click on <<Previous or Next>> in Step 3. Doing so will send duplicate emails with different confirmation codes. Close this window only after confirming or rejecting your email (see the next instruction).

Page 1 of 1

From: ABI.VERIFICATION@losal.org
Sent: Tuesday, August 05, 2008 9:36 AM

Subject: Aeries Browser Interface Account Verification

Thank you for registering for an *Aeries Browser Interface* account. In order to ensure the account was requested by you, please click on the appropriate link below or copy and paste the URL into the Address bar of your browser.

If you can, please click on the following links to confirm or reject this account:

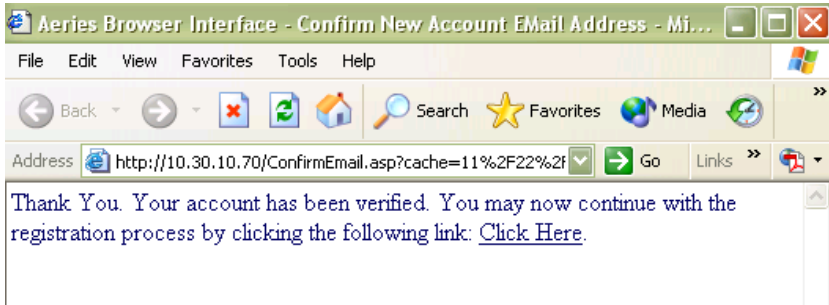
[Confirm Current Email Address](#)

[Reject Current Email Address](#)

If you are unable to click the links above, you need to copy and paste the following URL into your web browser's Address bar. <https://abi.losal.org/abi/ConfirmEmail.asp>

You will then be prompted for the following information which you can copy and paste into the page:
 Email Address: [emailaddress] Email Code: [*****] School: 0

Open your email program. Follow the directions in the email and left click on the Confirm Current Email Address link. If you cannot left click on the link follow the remaining directions in the email.



The following window will appear once confirming your current email address. Left click on **CLICK HERE**.

[Next >>](#) [Login Page](#)

Step 4
Student Verification

Please Enter The Following Information About Your Student

Student Permanent ID Number:

Student Home Telephone Number:

Verification Code:

Please use the information provided to you in the new account letter sent to you from your student's school.

1. Enter the student Permanent ID Number
 2. Enter the Student Home Telephone Number.
 3. Enter the Verification Code.
- Left click on Next>>

<< Previous Next >>

Step 5
Emergency Contact Verification

John Jr Doe has been added to your account.

Please choose the Contact record that represents you so the email address can be properly updated.

Name	Relation
<input type="radio"/> John Doe	
<input type="radio"/> B.D. Wolff	
<input type="radio"/> Jane Doe	
<input type="radio"/> Dr. Goodman	
<input checked="" type="radio"/> None of the above	

Left click on the circle next to your emergency contact name.
 Left click on Next>>

(If your Step 5 message box has no contact names, click on the [Login Page](#) in the upper right corner of the box.)

Step 6

Thank you for registering for a LAUSD Parent Portal Account and updating your Emergency Contact Record.

Click Here to login to the LAUSD Parent Portal and view your student's information.

Left click on Click Here.